

Office of Student Accounts  
Colgate University  
13 Oak Drive  
Hamilton NY 13346  
[stuaccounts@colgate.edu](mailto:stuaccounts@colgate.edu)  
Fax 315-228-7989

Colgate is able to use Title IV Federal Student Aid funds to pay only current-year, standard billed charges such as tuition and fees, room and meals, and other current charges for educationally related activities. If a student's account includes non-standard charges -- such as fines or extra fees -- or a prior-year balance (not to exceed \$200), we must have your permission to use your federal student aid funds to cover these expenses. Without this permission, you or your parent/guardian may receive a refund even while a balance due remains on your tuition account.

To prevent this from happening, you must authorize Colgate to use federal aid to pay any non-standard charges or a prior-year balance. You may rescind the authorization at any time.

Please complete and print this fillable form, which may be saved to your computer's hard drive for future reference. **After typing or printing the relevant information, then signing the form in pen, you may return the completed form to us by e-mail, fax, or mail, using the contact information noted above.**

- I authorize Colgate University to pay non-standard charges from my Federal Student Aid.
- I authorize Colgate University to pay my prior-year charges from my Federal Student Aid.

\_\_\_\_\_  
Student Signature (in pen, please)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (please type or print)

\_\_\_\_\_  
Colgate ID #

Please return this form to the Office of Student Accounts via e-mail, fax, or mail. Thank you.