

Colgate Financial Aid Portal

Adjusting/Requesting Federal Direct Loans Instructions

First, log-in to the student Financial Aid [Portal](#).

Loans that are already awarded as part of a student's initial financial aid package can be individually accepted or declined by updating the status next to each individual award on the "Accept Awards" page.

Select "Accept Awards" option from the menu at the top left of the screen

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COLGATE UNIVERSITY

Welcome Ben
Colgate University Financial Aid Portal

New Students:
In late spring/early summer, you will be given instructions and access to do the following in this financial aid portal:

- Accept or decline loans and work study offered in your financial aid letter
- Report outside scholarships
- Complete the Direct Loan MPN and Direct Loan Entrance Counseling requirements to finalize Federal Direct Student Loans
- Give written permission for the Financial Aid Office to speak with authorized individuals (parents/guardians) about the details of your financial aid

Continuing Students:

- Please submit missing materials immediately to prevent delays in receiving your 2021-2022 financial aid notification
- Check this portal frequently; new materials may be added as your application is reviewed
- After you submit documents, allow 3-5 business days for your portal to update
- 2021-2022 financial aid notices will be available on this portal beginning in June 2021
- If there are not documents listed, please [contact us](#)


2021/2022

- **Parents of dependent students do not have direct access to this financial aid portal. We welcome you to share the information on this portal with your family.**
- **Guard against identity theft! Never submit documents containing sensitive data (SSN, account numbers, etc.) via email.**

Questions? [Contact Us](#)
Email: finaid@colgate.edu
Phone: 315-228-7431
Web: <https://www.colgate.edu/financialaid>

Loans already awarded can be reduced by entering a new total in the box and then selecting 'Accepted' next to the fund, and then clicking "Submit".

Menu ☰ Current Award Year: 2021/2022



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Accept Awards

Awards in "pending" status must be accepted or declined. Update the status of each award listed, and submit your answer.

If you were offered a Federal Direct Loan as part of your award package, you may borrow a different amount from what is offered in Federal Direct Loan.

- Decline the Federal Direct Loan if you do not plan to borrow at all (you may contact the Financial Aid Office throughout the academic year if your plans change).
- To decrease the amount offered in Federal Direct Loan, enter the dollar amount you plan to borrow (no less than \$100 total).
- To increase the amount you plan to borrow in Federal Direct Loan, first accept the original amount below, then submit a Loan Request Form (on the Supplemental Forms section on this portal).

If you are a FAFSA filer and were not offered a Federal Direct Loan as part of your award package, you may request to borrow by submitting a Loan Request Form on the Supplemental Forms section of the financial aid portal.

Award	Fall	Spring	Total	Message	Status
Federal Direct Subsidized Loan	\$1,250.00	\$1,250.00	<input type="text" value="2500"/>		<input type="button" value="Pending"/>
Federal Work-Study	\$1,400.00	\$1,400.00	\$2,800.00		<input type="button" value="Pending"/>
Total	\$2,650.00	\$2,650.00	\$5,300.00		

To increase a loan amount, first, accept the original loans offered as part of your package, if applicable. Then, complete the Loan Request form on the Supplemental Forms page.

To request a higher federal direct loan amount than is currently awarded in your aid package, go to the Supplemental Forms page by selecting it from the Menu in the top left corner:

Current Award Year: 2021/2022 Log Out Help

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Select the "Federal Direct Loan Student Request Form" on the Supplemental Forms page.



Supplemental Forms

Only complete forms that are applicable to you. Once submitted, the Financial Aid Office will process the information you provided. If you have questions, or to amend a form after it was submitted, contact the [Office of Financial Aid](#).

Your Supplemental Forms			
Application	Application Description	Application Status	Status Date
Consent to Release Financial Aid Information	Student's written authorization to disclose financial aid information to third parties (i.e. parents)		
Consent to Release Aid Status to Colgate Depts.	Student's written authorization to disclose financial aid information to Colgate University Departments		
Consent to Release Aid Status to Outside Agency	Student's written authorization to disclose financial aid information to an outside agency		
Federal Direct Student Loan Request Form	Complete this form to borrow a Federal Direct Loan greater than the amount currently offered		
Outside Scholarship #1 Form	Form for reporting outside scholarship		

On the form, complete the 1st field to enter the amount to be borrowed. The last 2 questions are **optional**, and only need to be completed if the student is requesting a loan amount for one semester only (ex. fall or spring).



Federal Direct Student Loan Request Form- Award Year 2021/2022

Colgate University does not automatically offer the maximum in Federal Direct Loans for which you may qualify. If a loan was included in your financial aid package, first go to the 'Accept Awards' page of this portal to accept, reduce, or decline the loan offered. Then, to borrow more than the amount currently offered in Federal Direct Loan on your Awards page, complete this form and submit it online.

The Department of Education sets the following annual borrowing limits for undergraduate students:

- First year (0 - 8.75 course credits):
 - \$5,500 – dependent undergraduate students
 - \$9,500 – if your parent was denied a PLUS loan or if you are independent (per FAFSA)
- Second year (9 - 13.75 course credits):
 - \$6,500 – dependent undergraduate students
 - \$10,500 – if your parent was denied a PLUS loan or if you are independent (per FAFSA)
- Third and fourth years (14 course credits or more):
 - \$7,500 – dependent undergraduate students
 - \$12,500 – if your parent was denied a PLUS loan or if you are independent (per FAFSA)

Before completing this form, first accept the loan(s) offered to you on the 'Accept Awards' page.

All fields marked with an asterisk are required.

1. To borrow more than the amount currently offered on your Awards page, indicate the total loan amount you plan to borrow for the full academic year (loans will be evenly split unless noted below). *
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The next two questions are OPTIONAL. To borrow a fall-only or spring-only loans, indicate the amounts below.

1. To borrow for the fall semester only, enter the total amount you plan to borrow for the fall. (Must not exceed half the loan limit.)

2. To borrow for the spring semester-only, enter the total amount you plan to borrow for the spring. (Must not exceed half the loan limit.)

Contact us at finaid@colgate.edu or 315-228-7431 if you have questions or if you submit a loan request form in error.

Clicking **Save** stores your application data. You can return any time to finish filling out your application before submitting it. Clicking **Submit** delivers your application data to our institution for consideration.

