HOW TO CONNECT TO COLGATE VPN (VISTA)

1. Click on start menu and then 'Connect to'.
2. From the menu select 'Connect to a workplace'.

3. Scroll down and choose 'Connect to Workplace'.
4. Select 'Use my Internet Connection (VPN)'.

5. The internet address is 'vpn.colgate.edu' and the description can be whatever you like. Most people use 'Colgate VPN'. Click next.
6. Finally type your username and password in to the appropriate fields, and fill in ‘COLGATE’ in the ‘Domain’ field. Click connect.

NOTE : If you want to connect to a network drive – please connect to the VPN first using the steps stated above. Next, right click on My Computer on the desktop and select ‘Map Network Drive’. In the window that appears enter your network drive’s address which should look something like \xxxx\. For student’s netstore drives, the address is \netstore\student6\<username> . If you wish to connect to a specific departments server, please contact the respective department for the server address.