Generally, Colgate is able to use Title IV Federal Student Aid funds to pay only current-year, standard billed charges -- such as tuition, room and meals, the student activity fee, and health insurance. If a student's account includes non-standard charges -- such as fines or extra fees -- or a prior-year balance (not to exceed $200), we must have your permission to use your federal student aid funds to cover these expenses. Without this permission, you may receive a refund even while a balance due remains on the student’s tuition account.

To prevent this from happening, you must authorize Colgate to use federal aid to pay any non-standard charges or a prior-year balance. You may rescind the authorization at any time.

Please complete and print this fillable form, which may be saved to your computer’s hard drive for future reference. After typing or printing the relevant information, then signing the form in pen, you may return the completed form to us by e-mail, fax, or mail, using the contact information noted above.

☐ I authorize Colgate University to pay non-standard charges from my Federal Direct PLUS Loan.

☐ I authorize Colgate University to pay prior-year charges from my Federal Direct PLUS Loan.

☐ I authorize Colgate University to hold any excess credit balance, created as a result of receiving Title IV funds, on my student’s account.

__________________________  ____________________________  ____________________________
Date                  Parent Name (please type or print)         Parent Signature (in pen, please)

__________________________
Student Name (please type or print)            Colgate ID #

Please return this form to the Office of Student Accounts via e-mail, fax, or mail. Thank you.