WELCOME TO COLGATE UNIVERSITY AND PRESTON HILL

BELOW ARE IMPORTANT PHONE NUMBERS AND CONTACTS TO ASSIST YOU WITH YOUR MOVE TO HAMILTON

**Keys:** Please pick up your apartment key at the office of the Vice President for Finance & Administration (307 James B. Colgate Hall). The apartment key also opens the front door of the apartment building, which is locked for security purposes and, your storage facility, which is located in the basement. Requests for additional keys can be made to Maureen McKinnon (228-7422). All keys must be returned when you vacate. A $50 fee will be assessed for each missing key to cover the cost of replacing the locks.

**Cable, Television and Internet “bundling” Service:** Both Time Warner Cable 888-541-1168 and Verizon 800-837-4966 provide this service.

_Satellite Dish hookups are not permitted on the premises._

**PLEASE NOTE YOU ARE RESPONSIBLE FOR HAVING THE CABLE, TELEPHONE AND INTERNET SERVICES ACTIVATED AND TERMINATED.**

**Banking:** The following banks are located within the village limits:

- Alliance Bank, 1 Madison St. 824-1330
- Oneida Savings Bank, 35 Broad St. 824-2800

**Colgate phone numbers:**
- Accounting Office 228-7413
- Human Resources 228-7565
- Payroll 228-7420

**Daycare:** The Chenango Nursery School accepts children ages six weeks to school age. The facility is located at 59 West Kendrick Avenue next to the school. You may contact them at 315-824-1810 or you can view their website at www.chenangonurseryschool.org for more information.

**Department of Motor Vehicles:** Madison County – County Court House, N. Court Street, P.O. Box 668, Wampsville, NY 13163. Hours of Operation: Monday – Friday 8:30 – 4:30 and their phone number is 315-366-2251.

**Dry Cleaners – Parry’s – 12B – 824-0002**

**Fire or Medical Emergency:** Dial 911 to reach the local fire department and/or ambulance/rescue service.
Grocery and Convenience Stores: The following stores are located within the village limits for purchase of food items and groceries.

<table>
<thead>
<tr>
<th>Store Name</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Byrne Dairy, Utica St.</td>
<td>824-1107</td>
</tr>
<tr>
<td>Colgate C-Store</td>
<td>228-7492</td>
</tr>
<tr>
<td>Hamilton Whole Foods, Broad St.</td>
<td>824-2930</td>
</tr>
<tr>
<td>Mobil Express-Mart, Utica St.</td>
<td>824-6278</td>
</tr>
<tr>
<td>Price Chopper 12B</td>
<td>824-6040</td>
</tr>
<tr>
<td>Wayne’s Market Place, 11 Eaton St.</td>
<td>824-4828</td>
</tr>
</tbody>
</table>

Housing needs: The following stores may have in stock many items that you will need. The closest major department stores are located approximately 30 minutes from Hamilton in Norwich, Oneida, and Utica. Please note, the apartment is completely furnished and fully equipped from bath towels, sheets, blankets, pots, pans, dishes, glassware, silverware, microwave, TV, etc.

<table>
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<tbody>
<tr>
<td>Colgate Bookstore, 3 Utica St.</td>
<td>228-7480</td>
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<tr>
<td>Dollar General, 113 Utica St.</td>
<td>824-0324</td>
</tr>
<tr>
<td>Family Dollar Store, Madison Mkt. Pl</td>
<td>824-0482</td>
</tr>
<tr>
<td>Kinney Drugs, 103 Utica St.</td>
<td>824-2200</td>
</tr>
<tr>
<td>Parry’s Hardware, 12B</td>
<td>824-0002</td>
</tr>
</tbody>
</table>

Directions to local shopping areas:

Norwich: State Route 12B South to State Route 12 South to Norwich (23 miles) Wal-Mart is located on State Route 12, 2 miles south of the city limits. The phone number is (607) 334-5553.

Oneida: State Route 12B North approximately 4 miles bear left onto State Route 46. Follow SR 46 approximately 15 miles to Oneida. Turn left onto NY Route 5 (Genesee St.) 2.5 miles then Left onto Upper Lenox Avenue (CR-97) (21 miles) Super Wal-Mart is located at 1294 Upper Lenox Avenue Oneida, NY 13421. Phone (315) 361-1257. Lowes Home Improvement is located at 1200 Lowes Drive, which is off of Upper Lenox Avenue.

Utica: Route 12B North to intersection with NY Route 26/US Route 20. Turn right onto Route 20. Continue until the Route 12 junction, turn left onto Route 12 North. Follow Route 12 to Utica. Utica National Insurance Company will be directly in front of you. At the light make a left but you will then need to get into the right lane to make the first right onto the N/S arterial. - Remain on the arterial to reach different points of Utica or continue to follow signs to the NYS Thruway. Sangertown Square Mall is located off Routes 5 and 5A. Riverside Center is located off Route 12. Both can be accessed from the N/S arterial.

Landscaping/Snow Removal: Landscaping and snow removal service is provided by Buildings & Grounds.

Laundry: Your apartment key provides access to the laundry room located in the basement area. A coin operated washer and dryer are provided for the tenants’ use.
Mail: Your mailing address will be: Preston Hill Apt. # __ 155 Broad Street, Hamilton, NY 13346. The apartment mailboxes are located across the highway. There is rural delivery of the mail by the local U.S. Post Office.

Maintenance: The Buildings & Grounds staff maintains the property. To report problems with an appliance, heat, etc. during regular business hours (7:00 a.m.-4:30 p.m.), call Buildings & Grounds at 228-7131 or 228-7130. From 4:30 p.m.-7:00 a.m. you should call the Heating Plant at 228-7468 to report any emergency repairs.

Parking (Colgate) Pass –Stop by Campus Safety to register your vehicle, and to obtain a Colgate parking pass. Office and they will give you a Colgate Parking pass.

Pharmacies:

   Kinney Drug        824-2200

Schools: The Hamilton Central School is located on West Kendrick Avenue in the Village. You may contact the school at 315-824-3300 for enrollment information. The school provides classroom education from kindergarten through grade 12.

Storage Bins: Each apartment has a designated storage bin in the basement. You may use your apartment key in the lock provided. Tenants should lock their bin once there are items placed inside. Please be sure to completely empty your storage area when your lease term expires.

Tool Kit: Is available by calling Maureen McKinnon at 228-7422.

Trash Pickup: The university picks up trash on Mondays and Fridays. There are recycling bins in the laundry area. The trash should be sorted according to the guidelines mandated by Madison County. The guidelines are posted in the recycling area.

Vacuum Cleaner: A vacuum cleaner is located in the basement for the use of all tenants. Please return it to the basement when you have finished using it.

Questions: If you have any non-maintenance questions during the academic year, please call Maureen McKinnon at 228-7422 or mmckinnon@colgate.edu