DOCUMENTATION TO SUPPORT A RETURN TO CAMPUS FOLLOWING A MEDICAL LEAVE OF ABSENCE

Students who were on a medical leave of absence from Colgate University must provide the Office of Administrative Advising with this form completed by an evaluating medical or mental health professional as part of the College’s process for determining whether a student may return to full-time academic study. It is the healthcare professional’s responsibility to obtain permission from the student to disclose this information to Colgate.

Please complete this form and fax to: Dean Kim Taylor at (315) 410-5328 or ktaylor@colgate.edu, who oversees the University’s Administrative Advising or mail to the Office of the Dean of the College, 121 McGregory Hall, Colgate University, 13 Oak Drive, Hamilton, NY 13346.

In addition, students are strongly encouraged to meet with their Administrative Dean and the Counseling & Psychological Services Case Manager and/or medical staff at the Colgate Student Health Center in order to transfer care and receive the support they need to make a successful transition to campus and return to academic study. If a student provides permission, discharge summaries and other relevant treatment information can be faxed to Christian Beck, Staff Counselor & Case Manager Counseling Services (315.228.7053, for mental health) and/or Dr. Merrill Miller, Director of Health Services (315.228.6823, for physical health concerns).

Student’s Name: ___________________ Student’s Phone: _____________________________

Health Care Provider Name: ____________________________

Position/Title: _______________________________________

Organization: _______________________________________

License Information: _________________________________

Phone/Fax: __________________________ Email: _____________________________

Date of evaluation: __________________

Signature: _______________________________________

Date: ___________________

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To be completed by medical care provider:

1. Do you have any concerns about this student’s ability to safely resume university studies? (Please note any concerns about the potential for the student to hurt themselves or someone else or for the student’s health condition to result in harm or injury to the student.)
   ___  No concerns related to safety
   ___  Yes concerns related to safety (please specify and explain)

If your answer to Question No. 1 is “yes”, are there measures that the student and/or the university could take to mitigate any risks or concerns?

   ___  No
   ___ Yes (please specify and explain)

2. Please assess the student’s ability to enroll in a rigorous, full-time course load:
   ___  Fully able to return to full-time study
   ___  Requires a reduced course load or part-time study
   ___  Not able to return to full-time study
   ___  Other:

3. Please assess the student’s ability to live in a residential college environment:
   ___  Fully able to meet community expectations in a residence hall or other college housing
   ___  Able to live in a residence hall or other college housing with certain accommodations (Please describe below):

   ___  Not able to live in a residence hall or other college housing
   ___  Other (Please describe below):
4. What are your recommendations for follow up and/or continuing care?

___ Intensive Outpatient therapy
___ Partial Hospitalization
___ Outpatient therapy (Colgate’s Counseling & Psychological Services Center is able to provide individual therapy sessions every other week)
___ Group therapy (There are several weekly group therapy options at Colgate’s Counseling & Psychological Services Center, please contact the center at 315.228.7385 for more information)
___ Drug/alcohol rehabilitation or counseling
___ Medication management
___ Regular medical follow-up (please explain below)
___ ADA accommodations (academic, housing, etc.)
___ Tutoring, other academic assistance
___ Other (please explain below)

5. Are there other requirements to address behavioral concerns in the short- or long-term about which we should be aware? Please be specific and thorough so we have a clear understanding of how to best support this student upon their return to Colgate, a setting that requires independent living and rigorous academic expectations.