**Max A. Shacknai COVE Course Development Program**

The Max A. Shacknai Course Development Grant Program aims to provide faculty with the resources to offer students immediate opportunities to apply classroom learning to support or enhance the work of local agencies that exist to effect positive change in the community. The program provides $4,000 in course development funds as well as funds to support a 1-2 week direct service assignment domestically or internationally. Funding for the direct service assignment is limited to $10,000 for a domestic project and $20,000 for an international assignment. The course could be a new course or a redesign of an existing course.

Because funding is limited, the Max Shacknai Center for Outreach, Volunteerism and Education (COVE) evaluates requests with the following goals in mind:

- Encouraging Service-Learning across a wide variety of disciplines
- Ensuring equal access to Service-Learning opportunities
- Addressing a significant, community-identified need
- Preparing students for service by orienting them to the social issue and the context in which they will work
- Incorporating structured reflection activities
- Planning accounts for safety and cost-efficiency

Proposals are judged purely on the goals and requirements outlined in this proposal.

The following are requirements of the program:

- Course will be taught at least 2 times over the next 4 years.
- Travel logistics and budget will be vetted by the COVE, Off-Campus Study and Risk Management.
- The direct service assignment should include a substantive outcome for the community organization with which the group works.
- The course (re)design should be substantive and incorporate service-learning pedagogy.

Please contact Max Shacknai COVE Director, Krista Saleet, with questions at 228-6879 or ksaleet@colgate.edu.

Proposals can be made to the Max Shacknai COVE as outlined in Faculty Development Council policies. By Friday, March 24, 2017, send an electronic copy of the proposal to Krista Saleet at the COVE.
Service-Learning Pilot Program Proposal

Your Name: __________________________________________________________

Academic Department:__________________________________________________

Course Name:_____________________________________________________________

Course Number:__________________________________________________________

Course Term (e.g. Spring 2018):____________________________________________

Intended Travel Dates:____________________________________________________

Intended Travel Location:___________________________________________________

Intended Community Partner Organization (including organization’s website):

_________________________________________________________________________

Approximate number of service hours students will contribute to the community organization:

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Please respond to the following questions. Each response should be limited to approximately 250 words.

1. Describe the primary course content, including how the course introduces students to problems, theories, and skills that address a specific set of community goals and objectives.

2. Describe the service component, including a description of the type of work in which the students will engage and the type of interaction the students will have with the community organization with which they will be working.

3. Describe how the course allows students to critically analyze theories, structures and assumptions in the context of their service experience.

4. Provide a short personal narrative describing your experience with service-learning and your approach to this course methodology.

All applications require the signature of a department or program chair and the division director.

By Friday, March 24, 2017, send an electronic copy of the proposal to Krista Saleet at the COVE.