Get Outside With Colgate Outdoor Education!
by: Abby Rowe, Director of Outdoor Education

Looking to paddle, hike, camp, rock climb, ice climb, skate ski, telemark ski, or learn about Hamilton history and natural history? If so, there is a good chance that Outdoor Ed has a seminar or backyard adventure that is right up your alley. Join us for an outing to discover new places, learn a new skill, meet new people, get suggestions for personal trips or learn about the history of Colgate and Hamilton!

Outdoor Ed is a student leadership program housed in the athletics department. We can be found in Base Camp, a small wooden cabin (the old ski chalet) on lower campus, nestled between the pool and the heating plant. We offer Physical Education classes (students are given priority enrollment), Backyard Adventures, and skills seminars while also staffing a gear rental center, a climbing wall and the recreation bay in the Colgate Boat House on Lake Moraine. We also host annual speakers and the Banff Mountain National film festival annually. All of our programs and facilities are available to students, staff, faculty, partners, children (if accompanied by an adult) and community members. Most Back Yard Adventures and presentations are free of charge.

Most of our outings are taught by our student staff who have completed a 7-month training program, an 80 hour backcountry First Responder course, and have taught for us for 1-3 years. We have a fantastic group of students who really enjoy spending time with faculty, staff and community members outdoors and they consider working for Outdoor Ed one of the highlights of their Colgate careers.

Some outings are taught by the full-time staff at Outdoor Ed. We are often told we have the best jobs on campus – and we agree! Our office looks like a living room; hiking, skiing and paddling counts as work; and we take annual trips to places like the Grand Tetons and Red Rock National Park with our wonderful student staff. Roxanne Benson is our administrative assistant. She is an avid runner and XC skier and knows pretty much everything about Colgate. Robby ReChord and Brett Zefting are assistant directors. Robby’s passion is paddling and telemark skiing and Brett’s passion is climbing rock and ice. Robby hails from Chicago and has spent many years out West working for the National Outdoor Leadership School as well as other programs. Brett is a central New York native from Rochester who has spent many years as a rock climbing guide.
**Unity voicemail news**

**Setting up your new voicemail**

For those of you who haven't set up your voicemail, here's how to do it from your office extension.

Dial Unity at 7840, and listen to the prompts. If it asks for your ID, enter your extension. If you have a shared mailbox, your ID is your mailbox number.

Your default password is 12345. Enter it when the system asks for your password.

Follow the remainder of the prompts to get into voicemail.

**Hints and tips**

- Each voicemail message you receive will go into your voicemail box, but a copy of that message will also appear in your e-mail Inbox. You can manage messages from either your phone or your computer, and deleting the message from one place or the other will remove it from both.
- Some have reported that messages are not being delivered to their e-mail Inbox. If this happens to you, check any e-mail rules you may have created to filter and manage messages. All voicemail messages will follow those rules, so they may be being delivered to folders other than your Inbox.
- Unity is an integrated service, and it requires that subscribers' messages be delivered to both the phone and to e-mail. Subscribers therefore cannot opt out of one or the other.
- Old voicemail messages: We are keeping the old voicemail up until the end of September, so that you can listen to and note any important message details. To get into the old voicemail from on campus, dial 2840 and enter your old voicemail password.
- Message light: If you have setup your new mailbox, and listened to all of your new messages, but your light is still on: it may mean there is a message waiting for you on the old system. Accessing your old mailbox, and listening to the messages there, will reset the message-waiting light.

**Getting help**

More than thirty training sessions have already been held, and if there is a demand, we'll offer more. Please e-mail voicemailhelp if an instructor-led training session would be helpful for you.

Questions and problems can be directed either to the Colgate Helpline (7111), or by e-mail to voicemailhelp.
Direct Deposit Notices

Attention All Employees:

In an effort to reduce the financial expenses and environmental impact associated with printing and distributing direct deposit notices, we will be moving to a paperless distribution this fall.

Beginning with your first paycheck in September you will receive an e-mail notification informing you that your pay information is now available for viewing on the portal. The e-mail will include complete instructions on how to obtain your direct deposit information through the portal. For the months of September and October, you will also continue to receive the paper form of your direct deposit notice. During this transition, you should acquaint yourself with the portal version so that you are able to locate your pay information. In addition, you will find that the portal also offers a great deal of additional campus information conveniently accessible to you.

Currently, pay information is already available on the portal and is accessible from any internet location using your Colgate network login. Your secure login ensures the privacy of your personal information. Additional protection of personal information is assured as your social security number and bank account numbers do not appear on the portal. Furthermore, your name and address do not appear on the same screen as your pay information.

After paper distribution ends in November, if you find that you need hard copy verification of your pay information (often requested by financial institutions when applying for loans) you may contact the Payroll Department and that information will be provided to you.

Direct deposit is a great benefit offered to all employees and is available at most financial institutions of your choice nationwide. Your paycheck is automatically deposited into your account and is available as cash on payday. Signing up for direct deposit is easy and convenient.

The authorization form can be downloaded from the Colgate website under Offices and Services, Accounting and Control, clicking on Payroll and scrolling down to Forms.

To discuss any questions you may have about direct deposit or the upcoming change in distribution or to sign up for direct deposit, please feel call the Payroll Department at extension 7803 or 7420.

Below are instructions for signing onto the portal and obtaining your pay information. We encourage all of you to take a moment and review the process and the information available.

Instructions for signing onto the portal and obtaining direct deposit information:

1. Go to the Colgate website at www.colgate.edu and click on MY COLGATE located at the top left of the screen
2. Enter your User Name and Password (this is the same username & password you use to sign onto the network)
3. Click Login
4. Click on the Services Tab
5. Look for the Payroll and Benefits channel
6. Click My Pay Information
7. Select Pay Stub
8. Select Pay Stub Year and click Display (the current year defaults in and you also have access to information from prior years)
9. Choose the pay stub you wish to view

Remember to logout of the portal and close your browser when you have finished.
2007-2008
Focus on Fitness Classes

Class registration began on August 22 and it comes as no surprise that most classes were full by midday. These popular classes are designed to improve health and fitness.

All classes are free to Colgate employees and their spouses/domestic partners. Classes include aerobics, deep water exercise, power toning and stretch, spinning and yoga. Class information and the 2007-2008 Focus on Fitness schedule can be found at:

http://offices.colgate.edu/hr/focusfitness.htm

To register or to get on a waitlist contact Jackie D’Amore at x6702 or email jdamore@colgate.edu

You are Invited to Attend
The Hall of Honor Induction Ceremony

Friday, September 28, 2007
Hall of Presidents
James C. Colgate Student Union Building
Cocktails 6:00 p.m. (cash bar) – Dinner 7:15 p.m.

2007 Inductees
Anne Arries (Corsano) ’78 (tennis)
Marty Erb (Athletic Trainer)
John Da Grosa ’26 (posthumously) (football)
Melissa Mack ’98 (softball)
Robert Relph, Jr. ’78 (football)
Barry Small ’76 (soccer)

($50 per person – If interested in attending, contact Cindy Chamberlain x7611)

In Our Own Time

Calling all artists, crafters and party demonstrators! Planning is underway for the 2nd Annual "In Our Own Time" sales event to be held in early November.

You asked and we listened! This year's sale has been expanded to include a wider variety of vendors and a larger venue with ample parking. More details to follow. Please email cnassimos if you are interested in securing a table(s).

Mark the Date!
Purchasing is hosting a Vendor Fair!

Date: Thursday, October 25
Time: 11:00 a.m. – 2:00 p.m.
Location: Hall of Presidents

The fair is open to the Colgate community. Details to follow in the September issue of the Open 'Gate.

2007-2008
Holiday Schedule

HOLIDAY OBSEVED

Labor Day                  September 3, 2007    November 22, 2007
Thanksgiving                     November 22, 2007
Day after Thanksgiving November 23, 2007
Day before Christmas Day  December 24, 2007
Christmas Day                  December 25, 2007
Day before New Year's     December 31, 2007
New Year's Day                January 1, 2008
Good Friday (½ day)         March 21, 2008
(p.m. only)
Memorial Day                 May 26, 2008
Independence Day             July 4, 2008

Reminder:
Information about Job Postings

For complete information on position vacancies and to submit an application visit our website at:

https://careers.colgate.edu

Due to technical issues, this link is not available on the portal. [Note: Bargaining Unit positions will continue to be handled in accordance with the Collective Bargaining Agreement.]

Connie Manwarren and Jamie S. McGregor were married on August 11. The ceremony was held in Lebanon at Fun Haven. Congratulations!

Carol’s got a new name: Carol Swan has recently changed her name back to Carol Dewey. Her email address is now: cdewey@mail.colgate.edu

FOR YOUR BENEFIT

CORRECTION:
The Work Related Course reimbursement will increase to $1,825 for the 2007-08 academic year.
Thank you, my Colgate friends, for your kind expressions of sympathy throughout the time of my brother’s death. Your sensitivity and caring concern for me and my family are very much appreciated.

—Jeanne Kellogg

AFLAC Wellness Reimbursement

A note to remind you…

Have you filed your Cancer Screening Wellness Benefit for this year?

If you have AFLAC New York’s Personal Lifestyle Protector Cancer Plan each covered person is eligible for $75 per calendar year for receiving a covered cancer screening.

To do so…
1) Go to your Doctor for a cancer screening.
2) Fax a copy of your bill or medical report that indicates a covered cancer screening was completed to AFLAC New York at 1-877-844-0201 (include your name, your policy # or social security # and write the words “wellness benefit” with your fax.)

Call Mang @ 607-336-4433 with any questions or call AFLAC New York’s customer service # 1-800-366-3436 or visit us on the web at AFLAC.com.

BIRTH ANNOUNCEMENTS

Eliza Kent and partner Mari Shopsis have adopted a baby boy. Philip (Carlos) Rodrigo Shopsis-Kent was nine months old August 1. Eliza is an associate professor of religion.

Robyn and Emmett House III welcomed Aidan Michael (8 1/2 lbs., 20” long) on June 2. He joins big brothers Ryan, 4 and Evan, 2. Emmett is supervisor for athletic facilities.

Proud parents Diane and Harold Comfort and big brother Olin, almost 2, welcomed Erie Lewis Comfort (5lbs. 15.9 oz., 19 ½” long) on August 1. Retiree Ann Parkhurst is the proud grandmother. Harold is a Custodian, buildings and grounds.

Kathy Bennett and Daniel Franklin welcomed Hayden Daniel (6 lbs. 4 oz., 20” long) on August 10. Yvonne and Larry Crandall are very proud grandparents! Larry is a custodian, buildings and grounds.

Shawn and Crystal Payne welcomed Sarah Ann (8 lbs. 3 oz, 21” long) born August 15. Proud grandparents are John and Helen Payne. Helen is assistant to the provost and dean of the faculty.

Meika Loe and Matt Alinger welcomed Levi Elizabeth Loe-Alinger (8 lbs. 9 oz., 20.5” long) on August 19. Meika is an assistant professor of sociology and anthropology and the women’s studies program.

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NEW HIRES

James P. Amato accepted the position of associate director of residential life effective June 1. James received his MA at Indiana University of Pennsylvania. He was also employed there as a career counselor/developer. James enjoys cooking, NY Yankees Baseball, athletics, the arts, the outdoors and traveling.

James Ayers accepted the position of journeyperson electrician effective August 21. He was formerly employed at Wal-mart in maintenance. He enjoys hunting. Jim and wife Tammy, who is operations supervisor at the Bookstore have two sons, Tyler, 9 and Jaden, 3.

Thomas Cruz-Soto, Jr. accepted the position of director of ALANA Cultural Center effective July 23. He received his MA at Rowan University. Thomas was previously employed as director of GEAR up and pre-college programs Kean University. He enjoys travel, sports, camping and skiing and is a die hard Philly Eagles Fan.

Heather Graber Stinson accepted the position of assistant dean of admission effective August 1. She received her BA at the College of New Jersey. She is joined by husband, James.

Jennifer R. Kirsteins accepted the position of graphic designer effective August 13. She received her BFA at the University of Pennsylvania. He was also employed as a career counselor/developer. James enjoys cooking, NY Yankees Baseball, athletics, the arts, the outdoors and traveling.

New Hires (continued)

Aleta Mayne accepted the position of associate director of university publication effective July 16. She received her MA from Syracuse University. Joining Aleta is husband Stephen. She enjoys reading, snowboarding, biking, and hiking.

Maura Glynn Moore accepted the position of assistant registrar effective July 27. She received her BA at the College of New Jersey. She is joined by husband, Thomas.

Ursula Olender accepted the position of director, careers services effective August 1. She received her M.Ed. From Springfield College. Ursula and husband, Jon have 2 Springer spaniels. Ursula enjoys outdoor activities and needle crafts.

Lorie Riedl accepted the position of associate director of alumni affairs effective July 9. She received her B.P.S. at SUNY Brockport. Lori and husband Lenny’s daughter Murphy is a freshman at Le Moyne College.

TRANSFERS

Diane Janney has transferred to administrative assistant for the division of natural sciences and mathematics on August 13.

Kathy Langworthy has transferred to administrative assistant of peace and conflict studies and native American studies on July 23.

Kelly Snyder has transferred to administrative assistant of the associate deans of the faculty and vice president for institutional development on August 13.

CLASSIFIED ADS

POSITION VACANCIES

Administrative Assistant, Bookstore
Administrative Assistant - Physics and Astronomy
Annual Fund Coordinator
Assistant Director of Campus Safety, Fire Safety Coordinator
Associate VP and Dean of Student Affairs
Athletics Event Staff (pt - no benefits)
Campus Safety Officer/Dispatcher (pt—no benefits)
Coordinator, Competitive Speaking
Custodian, Memorial Chapel & Chapel House
Equipment Intern - part-time - no benefits
Leadership Gifts Officer/Associate Director
Manager of Media Communications
Marketing Production Coordinator (casual wage, no benefits)
Part-Time Purchasing Assistant (casual wage, no benefits)
Preventive Maintenance Millwright Journey person (pneumatic control systems)
Preventive Maintenance Millwright Journey person (Ho Science Center/Case Lib - 2 yr renewable)
REC (1 position)
Senior Visualization Lab/Planetarium Designer and Technician
Staff Nurse
Staff Nurse (per diem)
VP and Dean of Diversity

For complete details on how to apply visit: https://careers.colgate.edu

COLGATE UNIVERSITY IS AN EO/AAE

Developing and sustaining a diverse faculty and staff to further the University's educational mission.

SELL & SWAP

For Sale: 1980 El Camino, 68,950 original miles, good condition, licensed and driving. 837-4753.

For Sale: Hinz Piano (made by Kimball), Excellent condition, beautiful fruitwood finish. Asking $1,000. Call: 430-8913.


Colgate University makes no warranty, expressed or implied, about the nature or condition of items advertised and accepts no responsibility for any transaction or item.

The University reserves the right to suspend or terminate the program at any time.