

Colgate University
Department of Music

Student
Handbook
2017 - 2018

Student Handbook Table of Contents:

<u>Music Concentration</u>	3
Major Requirements	
Minor Requirements	
Honors/High Honors	
<u>Ensemble Performance</u>	5
Performance for Credit	
Ensembles	
<u>Solo Performance</u>	7
Luncheon Musicales	
Recital Guidelines	
Accompanists	
<u>Private Lessons</u>	9
Private Lessons for Credit	
Lesson Fees	
Lesson Fee Awards	
<u>Facilities & Resources</u>	10
Practice Space	
Music Department Office	
Recordings	
World Wide Web	
Prizes	
<u>Department Deadlines</u>	11

Music Concentration

If you are considering a major or minor in Music, approach a faculty member in the Department to serve as your advisor. Pick up a form in the Music Department office and complete it with the help of your advisor. If you are considering a double major, plan your music concentration with your advisor as soon as possible.

Major Requirements: 8 courses plus performance

- 1) Three courses in music theory: Music 203 (Harmony I), Music 204 (Harmony II), and Music 301 (Criticizing Music)
- 2) Two courses in music history: Music 215 (Music History I) and Music 216 (Music History II)
- 3) One course from: Music 245 (Composition) or Music 302 (Composition in Historical Styles)
- 4) One of the following: Music 111 (History of Rock), Music 161 (History of Jazz), or Music 221 (World Music)
- 5) One elective course above the 100 level, excluding performance ensembles. Students may, however, take Music 208 (Jazz Improvisation) as an elective.
- 6) Ongoing participation in *music faculty sponsored ensembles*

Minor Requirements: 6 courses plus performances

- 1) Two courses in music theory: Music 203 and 204 (Harmony I and II)
- 2) Two courses in music history: Music 215 (Music History I) and Music 216 (Music History II)
- 3) One elective course above the 100 level, excluding performance. Students may, however, take Music 208 (Jazz Improvisation) as an elective.
- 4) One of the following: Music 111 (History of Rock), Music 161 (History of Jazz), or Music 221 (World Music)
- 5) Ongoing participation in *music faculty sponsored ensembles*

All music majors and minors are required to complete at least four semesters of satisfactory participation in one of the following music faculty sponsored ensembles: Colgate University Choral Ensembles, Colgate University Orchestra, Colgate Chamber Players, Colgate University Concert Jazz Ensemble. Being off campus does not exempt you from this requirement, so plan in advance.

Music majors are required to attend three music department concerts each semester. Music minors are required to attend two. Concert attendance does not count if you are performing.

Music majors must maintain a 2.0 in all concentration courses; no grade below a C in a music course counts towards the concentration.

Honors and High Honors

To Graduate with Honors in Music

A candidate must have:

- 1) A GPA of at least 3.50 in all music courses by graduation
- 2) A GPA of at least 3.20 in all Colgate courses by graduation
- 3) Completed Music 470 with a grade of at least A- assigned by the entire music department. The honors project of Music 470 will take the form of a thesis, a composition, or a recital. The proposal for the project must be approved by the department by **April 15** for fall semester projects, by **December 1** for spring semester projects.
- 4) Pass a comprehensive examination.

To Graduate with High Honors in Music

A candidate must have:

- 1) A GPA of at least 3.8 in all music courses by graduation time;
- 2) Completed all other requirements for Honors (see above);
- 3) Pass a written examination in music theory and history, with distinction.

Ensemble Performance

The Music Department offers performing opportunities to all qualified students regardless of concentration, in the Colgate University Orchestra, the Colgate University Choral Ensembles, the Colgate Chamber Players (quartets, trios, etc.) and the Colgate University Concert Jazz Ensemble. Private instruction in most instruments and in voice is available to students at an additional fee. (See also “Lesson Fees”)

Performance for Credit

Students may receive credit for performance:

- 1) Participation for two consecutive semesters in one of the four *music faculty sponsored ensembles*: Colgate University Orchestra, Colgate University Choral Ensembles, Colgate Chamber Players, or Colgate University Concert Jazz Ensemble.
 - One course credit, given in the second semester; do not register until the second term.
 - Limited to two credits (two years) for each ensemble.
- 2) Music 236 or 336, permission of the Music Department required, (“See Private Lessons for Credit” below)
 - Limited to one course credit per semester

Ensembles

Colgate University Orchestra

The Colgate University Orchestra, Marietta Cheng, Conductor, rehearses on Wednesday evenings, with Monday evening string sectionals, and performs four major concerts each year. It is composed of Colgate students, community members and professional musicians, a mix which provides for the interchange of ideas in an optimum learning experience. Recent works have included Respighi *Pines of Rome*, Mahler *Symphony No. 1*, Brahms *Symphony No. 4*, Copland *Appalachian Spring*, Beethoven *Symphony No. 5*, and Dvorak *Symphony No. 9 “From the New World”*.

Membership in the Colgate University Orchestra is through a short, informal audition. Only a handful of the students in the Orchestra are music concentrators. Most play simply for the love of music and the joy of performing.

Students can participate without credit or may elect to sign up for credit in the second consecutive semester of participation (Music 230, 330). This may occur twice. Lesson fee awards are also available.

Contact: Director Marietta Cheng

extension: 7637

email: *mcheng*

Colgate University Choral Ensembles

The Colgate University Choral Ensembles provide opportunities for interested singers to share in preparation and performance of traditional and contemporary choral music. Ensembles are structured to provide the greatest potential for participation among singers with widely varied interests, schedules, and levels of ability. Rehearsals for Chorus are Tuesdays and Thursdays 4:30 – 6:00pm and rehearsals for Chamber Singers are Tuesdays and Thursdays 6:45 – 8:00pm. An informal audition is required of prospective members, but a prepared piece is not necessary.

The University Chorus and Chamber Singers explore a broad range of repertoire and present several public concerts each year. Frequent collaborations with instrumentalists serve to broaden the experience. As a subset of the University Chorus, the Colgate Chamber Singers is comprised of the University's most talented and dedicated singers. This select ensemble tackles challenging repertoire and seeks the highest levels of refinement in performance.

Students can participate without credit or may elect twice to sign up for one credit after two consecutive semesters of participation (Music 234, 334). Lesson fee awards are also available.

Contact: Director Ryan Endris

extension: 7647

email: *rendris*

Colgate Chamber Players

The Colgate Chamber Players perform major works of the chamber music repertoire, ranging from Mozart, Beethoven, and Bartók, to Justinian Tamusunza and Paquito d'Rivera, sometimes collaborating with faculty and visiting professionals. There are 45-minute rehearsals to be arranged between 4:30 and 7:30 on Tuesdays and Thursdays.

The Colgate Chamber Players (consisting primarily of strings, advanced winds and piano) perform at four or five concerts during the year, both on campus and in the community (Colgate Chapel, Picker Art Gallery, Madison Hall, et al.). The Chamber Players have biannual tours in the NYC area or in Mexico. Prerequisite: a short and friendly audition.

Students can participate without credit or may twice elect to sign up for one credit after two consecutive semesters of participation (Music 217, 317). Lesson fee awards are also available.

Contact: Director Laura Klugherz

extension: 7643

email: *lklugherz*

Colgate University Concert Jazz Ensemble

Directed by Associate Professor of Music and Jazz specialist Glenn Cashman, the seventeen-piece jazz ensemble performs a wide variety of classic and contemporary jazz ensemble literature emphasizing ensemble precision, musical nuance, jazz time-feel and improvisation. The group plays professional level charts from the libraries of Count Basie, Maynard Ferguson, Bob Mintzer, Duke Ellington, Stan Kenton, along with the most interesting music written by up-and-coming and established arranger/composers. Each semester features a culminating concert either at Hamilton's Palace Theater or in the Colgate University Memorial Chapel.

The ensemble meets throughout the academic year Tuesday/Thursday in Ryan 212, 4:10-5:30. Participants must have both times free. Informal auditions are held by appointment during the first week of each semester. Auditions consist of sight-reading, with the optional opportunity to play a prepared piece (jazz or non-jazz) and improvisation.

Students can participate without credit or may elect to sign up for credit in the second semester of participation (Music 232, 332). This may occur twice. Lesson fee awards are also available.

Contact: Director Glenn Cashman

extension: 6688

email: *gcashman*

www.glenncashman.com

Solo Performance

The opportunity to perform in public on the Music Department's scheduled events is a privilege, preferentially granted to students who contribute to departmentally sponsored programs, and who observe the guidelines below.

Luncheon Musicale Guidelines

During the semester the Music Department presents a number of performance opportunities for students. To avoid confusion and ensure adequate time for musical preparation and organization of each recital, the following guidelines apply:

- 1) At the beginning of the semester, discuss repertoire and performance opportunities, dates and deadlines with your teacher. Your instructor should speak with the accompanist regarding the projected repertoire at the beginning of the semester. The department encourages instructors to choose a movement (song) or movements (songs) that will take about six minutes or less to perform.
- 2) **Deadlines**
 - a. **One month before the first scheduled performance date in each semester**, your studio teacher will submit a Luncheon Musicale proposal, with the works you wish to perform, to the Concert Manager, Lorraine Joseph. Accurate timing of the works, movement names, and any special program order considerations (such as conflicting classes at either end of the performance) must be included. Music for the accompanist must be submitted at this time. Incomplete proposals will not be considered.
 - b. **Three weeks before** your scheduled performance, you **MUST** contact the Administrative Assistant, Nicole Carvell, to arrange accompanying time.
 - c. **Two weeks before** the performance date, the program will be finalized and posted on the Music Department bulletin board. During these two weeks, you are expected to complete your accompanying time commitments (as arranged by Nicole Carvell). You have two required 15-minute rehearsals with the accompanist. Absenteeism, or failure to meet with the accompanist within the time framework laid out here, will result in your elimination from the Luncheon Musicale.
 - d. **The deadline for all program corrections must be entered one week before the performance date.**
- 3) Programming decisions will be made by the Music Department in consultation with your teacher and based on the following factors:
 - a. Length and continuity of private study
 - b. Balanced programming and timing
 - c. Performance requirements for students in Music 236/336 (Lessons for Credit)
 - d. Commitment to department programs
 - e. Concentration in music
- 4) Please note: the Luncheon Musicale, like any performance sponsored by the Music Department, is a formal event, and appropriate concert dress is required. Very informal attire such as flip-flops, shorts, jeans, or T-shirts are not to be worn by Luncheon Musicale performers.

Recital Guidelines

For advanced vocalists and instrumentalists, the Department of Music offers the opportunity of student recitals. Since a recital requires a minimum of two semesters of preparation, a student must have studied at Colgate during the two semesters prior to the anticipated recital date, and **must** have permission of the relevant studio teacher.

If you are planning a recital during your years at Colgate, off-campus study group plans must also be discussed with your teacher prior to study group application.

- 1) Any student wishing to give a recital must discuss plans with his/her studio teacher, whose approval for the proposed program must be obtained. Joint recital proposals should also be discussed with the Chair.
- 2) Students will submit the complete program to the Department Chair by email in the term preceding the recital. **Deadlines: April 1st for fall term recitals; November 1st for spring term recitals.** All proposals must include a complete listing of repertoire with accurate timings. The program needs to be approved by the department faculty. Once approved, the program may not be changed.
- 3) The Concert Manager, Lorraine Joseph will determine a recital date in conjunction with your studio teacher and the accompanist. The date will fit within the Music Department's concert calendar. The department may elect to restrict date reservations or suggest joint recitals. The first recital should contain 30-35 minutes of music and is given at midday in the Chapel. Joint recitals are also an option and should contain 60-70 minutes of music shared equally between the participants. The second recital may be an evening program of 50-60 minutes of music (instrumentalists), or 50 minutes of music (vocalists).
- 4) If an accompanist is required, students should contact the Administrative Assistant, Nicole Carvell. The department provides up to six hours with the accompanist, which many occur during your lesson time. If a student misses time with the accompanist, without giving adequate prior notice, the student will be billed for the accompanist's time.
- 5) Students are responsible for designing their own posters and invitations, and are advised to work with the Concert Manager. Students are responsible for the hanging of their posters.
- 6) Students must submit program notes (including any translations) to their Studio Teacher three weeks before the performance. Students must submit program notes (including translations) to the Concert Manager **2 weeks prior to the performance.** All program notes should be reviewed by the studio teacher **before** submission to the Concert Manager. If programs are not submitted by the deadline, you will not have a program for your recital.
- 7) If you would like a recording of your recital, please make sure to inform the Concert Manager when you submit your program.
- 8) The Music Department provides reception cookies. For consistency and fairness, further refreshments are not allowed, even if paid for by the student.

Private Lessons

Lesson Fees

For the 2017 – 2018 year, lesson fees are set at \$27.50/half-hour or \$55/hour, totaling \$330 per semester for 12 half-hour lessons or \$660 a semester for 12 hour lessons. Attendance at all lessons is required and students must sign a binding lesson contract. Students must turn in their contract to the music department office prior to the first lesson. The deadline to turn in lesson contracts to the music department office is the Tuesday of the second week of classes. If you would like to take more than 2 different private lessons, you will need the permission of the chair.

Attendance at all contracted lessons is required, except in cases of illness. By contract, students will be charged for all other absences.

You may be eligible for a lesson fee award if you are a concentrator or if you are a member of one of the four performing ensembles.

Lesson Fee Awards

There are two types of lesson fee awards.

- 1) The first type of lesson fee award is based on participation in a department-sponsored performing ensemble. The lesson fee award varies from semester to semester, with an average between 30%-50% of the total lesson cost.
- 2) The second type of lesson fee award is for music concentrators. After declaring a concentration in music, a major concentrator is eligible for twelve one-hour lessons a semester; a minor concentrator is eligible for twelve 30-minute lessons.

Lesson fee awards do not pay for missed lessons, which will be charged at the full rate. If attendance at rehearsals of the sponsoring ensemble is unsatisfactory, a penalty will be assessed.

Private Lessons for Credit – Music 236/336

Prerequisite: the student must have been studying at Colgate *with his/her studio teacher* for at least two semesters before applying to take lessons for credit. For budgetary reasons, normally, this is reserved for our more advanced students.

The procedure to be enrolled in Music 236 or 336 is as follows:

- 1) The student discusses the possibility of receiving credit for lessons with his/her private studio teacher
- 2) With the agreement of the studio teacher, repertoire is chosen and the method of evaluation is determined, e.g., a paper, a recital, or luncheon musicale performances.
- 3) The studio teacher signs the proposal and submits it to the Concert Manager. The Music Department then evaluates all the proposals and makes a decision.
- 4) The deadline for Fall semester proposals is April 1. The deadline for Spring semester proposals is November 1.

Facilities & Resources

Practice Space

The **Dana Arts Center** is open from 6:00 a.m. until midnight during the academic year. Practice rooms downstairs are generally available on a first-come, first-served basis.

Two practice rooms, rooms 100 and 101, each with a piano, are located on the first-floor of **JC Colgate Hall**, and are available from 6:00 a.m. until 10:00 p.m. Two additional practice rooms, without pianos are on the third floor, rooms 300 and 301, and are available from 6:00 a.m. until 10:00 p.m. The music student lounge is located in 306 JC Colgate Hall.

Additional practice rooms, sound-proof Wenger units, are located in the garden level of **The Colgate Memorial Chapel**.

Concert Series

The Music Department presents over 15 concerts each semester. All students performing in ensembles, enrolled in music courses, or taking private lessons are *strongly* encouraged to take advantage of this exceptional resource by attending as many concerts as possible. Music majors and minors are required to attend music department concerts every semester. (See “Music Concentration”)

Music Department Office

The Music Department Office, in Dana 102, is where the Administrative Assistant and the Concert Manager are located. Rentals for keys, lockers and instruments are available in the Music Department office, as well as faculty and studio teacher mailboxes.

World Wide Web

Information about Music programs can be found under “Departments” at www.colgate.edu.

Prizes

The class of 1909 Music Prize - established at the 40th reunion of the class and awarded by the department to “the person who has, during the year, contributed the most to the advancement of the standards of musical performance on the campus.”

The Donald Lloyd Cotton '36 Endowed Prize - established in 2002 by the Cotton family is a prize and/or grant for one or more Colgate performance student(s) to further their music education. The grant will be used, for example, for research projects, the purchase of musical instruments and relevant equipment, summer private lessons, summer music school or music festival participation. The prize/grant is awarded by the music department to one or more talented first-year or sophomore Colgate student musician(s) who have excellent, ongoing participation in department performing organizations and/or classes. Any award must be used by graduation.

The Felix Eyle Memorial Prize in Music - established in 1991 by Mrs. Felix Eyle to provide an annual award to an outstanding violin student at Colgate. The recipient is chosen by the faculty of the music department, solely on the basis of talent, not financial need.

The Robert G. Ingraham Memorial Music Prize - established as an annual award to the graduating senior, who did the most in leadership and performance in Orchestra, Chorus, Chamber Players, or Jazz Ensemble.

The Schupf-Lorey Family Senior Music Prize is awarded to a Senior Music Concentrator (Major or Minor) for the best work in Music Theory, Music History, or Composition. Submissions are due by Spring Break.

Department Deadlines

September 5: Lesson Contracts due to the Music Department office

October 5: November Luncheon Musicale proposals due. Music must be submitted with the proposal or it will not be accepted. Late proposals will not be accepted.

October 31: December Luncheon Musicale proposals due. Music must be submitted with the proposal or it will not be accepted. Late proposals will not be accepted.

November 1: Spring 2018 Recital proposals due to Chair by email

Spring 2018 Music 236/336 proposals due to Chair by email

December 1: Spring 2018 Honor Project (Music 470) proposals due to Chair by email

February 6: March Luncheon Musical proposals due. Music must be submitted with the proposal or it will not be accepted. Late proposals will not be accepted.

March 22: April Luncheon Musicale proposals due

April 1: Fall 2018 Recital proposals due to Chair by email

Fall 2018 Music 236/336 proposals due to Chair by email

April 15: Fall 2018 Honors Project (Music 470) proposals due to Chair by email

Luncheon Musicale Deadlines

One month before: Submit proposal with music to the Music Department office

Three weeks before: Contact Nicole Carvell to arrange accompanying time

Two weeks before: Complete your accompanying time commitments

One week before: Submit any program corrections to the Concert Manager

Recital Deadlines

Three weeks before: Meet with the Concert Manager to finalize recital details.

Submit program notes, including translations, to Studio Teacher

Two weeks before: Submit program notes, including translations to the Concert Manager